

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, September 25, 2013

Present: Timothy J. Gordon, Chairman
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate
Matthew V. Moore, Associate

In attendance: William J. Phelan, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator

The meeting was called to order at 7:00 pm by Chairman Gordon, in the Selectmen's Meeting Room, Holbrook Town Hall, 1st Floor, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the Regular Session of Wednesday, September 11, 2013, as printed

VOTE: 3:0:1 (Mr. Moore abstained)

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the Executive Session of Wednesday, September 11, 2013, as printed

VOTE: 3:0:1 (Mr. Moore abstained)

CITIZEN CONCERNS:

Ms. Phyllis Gelman of Bradford Street explained that it is often difficult to exit or enter the PUBLIC LIBRARY parking lot due to the traffic that blocks access. Mr. Phelan will look into finding a solution.

TOWN ADMINISTRATOR'S REPORT:

Mr. Phelan reported that:

- o The Norfolk County Sheriff's Department is waiting for a pod so they can empty the basement of the former fire station adjacent to the town hall, and they will return to continue the renovation.
- o The sewer project on Spring Street, the extension of the sidewalk on South Street, and the paving of Weymouth Street, Beach Road and North Shore Road are all beginning.
- o Linwood Street paving will be completed in the spring.

Mr. Moore noted that the town should reach out to residents and property owners in the area where final pavement is yet to be done and advise them to pull any gas permits, etc., now, prior to the final paving.

Mr. James Crowley, from Holbrook Insurance Center, Inc., explained that although quotes were solicited for the Town's INSURANCE COVERAGE FOR FY14 through wholesalers, in anticipation of increases by the current insurance carriers, higher premiums still resulted. On the liability policy, claims against the School Department adversely affected the rates. The workers compensation policy has experienced high claims in previous years, but will be lower once the look-back period involving those years is over. Mr. Crowley explained that the insurance rates are not available until after May 30th, so the numbers that go to town meeting for the budget are subject to change when the rates are finally set.

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Richard Reuss, the Emergency Management Director, explained that he has been notified that two competitive GRANTS he applied for from the Massachusetts Emergency Management Agency (MEMA) have been awarded to the Town of Holbrook. The contract documents require the signature of the Chairman.

MOTION: By Mr. Moore, second by Mr. McGaughey, to authorize the Chairman to execute contract documents between the Town of Holbrook and the Massachusetts Emergency Management Agency (MEMA), for a grant in the amount of \$6,400 for the Medical Reserve Corps (SHAR)

VOTE: 4:0

MOTION: By Mr. Moore, second by Mr. Sheehan, to authorize the Chairman to execute contract documents between the Town of Holbrook and the Massachusetts Emergency Management Agency (MEMA), for a grant in the amount of \$7,500 for the Auxiliary Police (VIPS)

VOTE: 4:0

The request of the Emergency Management Director to discuss increasing the number of Emergency Management Auxiliary Police Officers was tabled until the next meeting.

Emergency Management Auxiliary Police Officer APPOINTMENT:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen appoint Erica Erskine as an Emergency Management Auxiliary Police Officer, with a term to expire on June 30, 2014

VOTE: 4:0

Director Reuss informed the Board that four Auxiliary officers are currently in the academy and receiving training four (4) nights a week and all day on Saturday, at their own expense.

The Chairman of the LOCAL CULTURAL COUNCIL, Ms. Stephanie Trowbridge, recommended that four new members be appointed to that committee.

MOTION: By Mr. McGaughey, second by Mr. Sheehan, that the Board of Selectmen appoint the following residents to the Local Cultural Council, with terms to expire on September 25, 2016: Kelli A. O'Leary, Judy Azanow, Jocelyn Burrows-Vache, and Patricia Kennedy

VOTE: 4:0

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen appoint Stephanie Trowbridge to the Local Cultural Council for a 3-year term expiring on October 19, 2016

VOTE: 4:0

The Board of Selectmen considered appointing a member or members of the Board of Selectmen to the recently-created MEMORIAL DAY COMMITTEE.

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MOTION: By Mr. Moore, second by Mr. Sheehan , to appoint Selectmen Gordon and McGaughey to the Memorial Day Committee

VOTE: 4:0

AWARD SOLAR SALT BID:

The Board reviewed the Bid Summary for the Joint Salt Bid for 2013-2014 and the recommendation of Public Works Superintendent Benjamin Ecord.

MOTION: By Mr. Moore, second by Mr. Sheehan, to award the Salt Bid for Fiscal Year 2014 to Eastern Minerals, for the purchase of Solar Salt and CC (mined salt) at a price of \$47.20 per ton, delivered, as per the recommendation of Superintendent Ecord

VOTE: 4:0

Mr. Phelan advised that the WATER & SEWER RATES will be increasing. Significant money is being used to keep the Joint Water system working. The issue of whether the Town should join the Massachusetts Water Resources Authority (MWRA) or go with a new Tri Town Water treatment plant is still being studied. A recommendation is expected to be made by January 1st. At this time, if Holbrook goes with a Tri Town water system with Randolph and Braintree, Holbrook will pay 16% of the capital costs of building a new plant, estimated at a \$53 million project, in addition to the water usage for the Town. The costs of the buy in and the infrastructure for the MWRA tie-in are not known at this time. With Tri Town, the cost of the production of the water and the maintenance of the facility has to be considered. The rate for water would be based on the total cost of all the necessary maintenance. Negotiations with the MWRA are continuing. There would be a public process before going with the MWRA.

Town Treasurer/Collector Paul Digirolamo updated the Board. His cash is balance through July, and he is reconciled through June. He has about 100 properties from 2008 - 2011 to put into tax title in the next month. Mr. Phelan and Mr. McGaughey will look at the properties with Mr. Digirolamo.

ADJOURN:

MOTION: At 8:00 p.m. to adjourn the meeting

VOTE: 4:0

Kevin J. Sheehan, Clerk

Documents: Agenda, minutes, grant contracts (2), appointment requests, Joint Salt Bid Summary